

Agenda

Lower Minnesota River East Watershed Joint Powers Board Meeting

Date: Thursday, November 21, 2024

Time: 3:00pm-5:00pm

Location: Le Sueur County Justice Center, 435 E Derrynane St, Le Center, MN 56057

and

Microsoft Teams

	Item	Lead
3:00pm	Welcome	JPB Chair
3:00pm-3:05pm	Review & Approval of Agenda	JPB Chair
3:05pm-3:10pm	Review & Approval of October 17, 2024 Meeting Minutes	JPB Chair
3:10pm-3:15pm	WBIF Request, Workplan, and Grant Agreement (Informational Item) <ul style="list-style-type: none">• WBIF Request and Application was submitted for FY'24-25<ul style="list-style-type: none">○ BWSR Approval• Workplan was Submitted<ul style="list-style-type: none">○ BWSR requested a few revisions○ Workplan is Approved• Grant Agreement Execution Date (TBD)	Le Sueur County and Scott SWCD
3:15pm-3:20pm	October JPB Meeting Items Approved (Informational Item) <ul style="list-style-type: none">• Adoption of Plan<ul style="list-style-type: none">○ JPB Formally Adopted Plan• Bylaws<ul style="list-style-type: none">○ JPB Adopted Bylaws with Suggested Revisions	Le Sueur County

	<ul style="list-style-type: none"> ○ ST has some additional suggested revisions for 2025 ● Staff Roles & Tasks for Implementation <ul style="list-style-type: none"> ○ JPB approved Staff Roles for Implementation Efforts and Associated Tasks ○ Subagreements were reviewed, but not approved. ● Insurance <ul style="list-style-type: none"> ○ JPB authorized staff to submit survey to obtain quote for insurance. JPB authorized the Chair to enter into agreement with MCIT for insurance. ● Grant Agreement <ul style="list-style-type: none"> ○ JPB authorized Chair to sign GA once available. ● Bank Account <ul style="list-style-type: none"> ○ JPB authorized staff to set up bank account for Partnership. 	
3:20pm-3:40pm	<p>Review Updated Drafts of Subagreements (Informational and Decision Item)</p> <ul style="list-style-type: none"> ● Edits were made from previous version: <ul style="list-style-type: none"> ○ Length of agreement ○ Services and associated funds ○ Clause for payment of services prior to grant execution date ● Appendix A outlines the specific roles. ● Discussion about Workplans and Budgets through other funding sources. ● Any addition edits need to be made? Approval Subagreements? 	All
3:40pm-4:00pm	<p>LoMRE Cost Share Policies and Procedures (Informational and Decision Item)</p> <ul style="list-style-type: none"> ● Review Draft of Cost-Share Policies and Procedures 	All

	<ul style="list-style-type: none"> • Amended the Draft Cost-Share Policies and Procedures Document based off of comments received October. • Need more time to review? Any additional edits to be made? Or JPB approval? • This Policy and Local Policies must be adopted prior to spending funds for projects and practices. 	
4:00pm-4:15pm	<p>Legal Services (Informational and Decision Item)</p> <ul style="list-style-type: none"> • Review Rough Draft of RFP for Legal Services. • Review List of Firms Want to Send To • Any edits or revisions to RFP? • Decision on when we want to send out RFP and timeline. 	Le Sueur County
4:15pm-4:45pm	<p>Education and Outreach Campaign for LoMRE</p> <ul style="list-style-type: none"> • ST met yesterday to discuss existing efforts, what efforts should be done right away, and anything specific we want to include for partnership. • What would the JPB like to see in an Education and Outreach campaign? • Any specific activities we should do each year, every other year? • Examples of what other watersheds are doing. 	Le Sueur County, Le Sueur SWCD, and Scott SWCD
4:45pm-4:55pm	<p>JPB Board Member Changes</p> <ul style="list-style-type: none"> • Rice County, Rice SWCD, Any others? • Please send Holly contact information for new members. • Thank You for Members that are Leaving 	All
4:55pm-5:00pm	<p>Future Meetings and 2025 Schedule</p> <ul style="list-style-type: none"> • December 19th 2024 Meeting Need? • Quarterly in 2025 <ul style="list-style-type: none"> ○ January 16th 2025 at 3pm • Next Steering Committee Meeting: TBD • Next JPB Meeting: Thursday, December 19th from 3:00pm-5:00pm or Thursday, January 16th 3:00pm-5:00pm 	Le Sueur County

	<ul style="list-style-type: none"> • Dues 	
5:00pm	Meeting Adjourn	JPB Chair

Joint Powers Board: Daniel O’Keefe (Le Sueur County), Greg Entinger (Le Sueur SWCD), Jeff Docken (Rice County), Roger Bongers (Rice SWCD), and Doug Schoenecker (Scott SWCD)

Steering Team: Holly Bushman (Le Sueur County), Michael Schultz (Le Sueur SWCD), Steve Pahs (Rice SWCD), Brad Behrens (Rice County), Meghan Darley (Scott SWCD), Troy Kuphal (Scott SWCD), Barb Peichel (BWSR), Anne Sawyer (BWSR)